

Activation Fund Phase I: Concept Paper Cover Sheet

Organization Information:		
<i>Organization's Legal Name:</i>	<i>EIN #:</i>	<i>Application Date:</i>
<i>Mailing Address:</i>		<i>Website:</i>
<i>Organization CEO/Executive Director Name:</i>	<i>Email:</i>	<i>Phone:</i>
<i>Primary Contact Name/Title (if different than above):</i>	<i>Email:</i>	<i>Phone:</i>
<i>Fiscal Sponsor Organization (if applicable):</i>	<i>EIN#:</i>	<i>Website:</i>
<i>Previous Year's Total Annual Operating Budget (Expenditures):</i>		
Proposed Project Information:		
<i>Proposed Grant Amount (target range is \$60,000 - \$125,000):</i>	<i>Total Project Cost (if known):</i>	
<i>Please indicate the type of support requested (check one):</i>		
<input type="checkbox"/> Capital (construction, technology, equipment, etc.) <input type="checkbox"/> Programs/Services <input type="checkbox"/> Both Capital & Programs		
<i>Summary of the proposed project (2-3 sentences describing how funds would be used and anticipated impact):</i>		
<i>Proposed start and end date (12-month grant period is July 1– June 30):</i>		
Instructions:		
<p>To express interest in applying to the Activation Fund, please send the following materials via email to info@thfcm.org by 5:00 p.m. on the posted deadline: 1) Cover Sheet (this form); 2) a 1-page concept paper outlining the proposed project (see details below); and 3) a list of Board members with their affiliations (for nonprofit organizations) or a list of senior leaders/staff (for government/quasi-government agencies).</p> <p>Concept papers should be no more than <u>one page</u> (11 pt. font, 1-inch margins), and should include the following:</p> <ul style="list-style-type: none"> Brief summary of the organization's mission, core programs/services, and geographic service area Description of the proposed project and its anticipated impact on organizational capacity (e.g., numbers served) Brief explanation of related costs (if known), request amount, and other sources of support (if any) <p>For questions, please contact Jennie Blake, Vice President for Programs, at jblake@thfcm.org or (508) 438-0009 x 6.</p>		
<u>Important!!</u> Please save changes before closing document and rename file with the organization's name & date.		